

**STATE OF LOUISIANA  
DEPARTMENT OF CIVIL SERVICE  
BATON ROUGE, LA.**

November 15, 2010

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**STATE PERSONNEL MANUAL  
TRANSMITTAL SHEET  
NO. 468**

**To:** HEADS OF STATE AGENCIES AND PERSONNEL OFFICERS

**Subject:** Adoption of new Rule 22.8 (d)

**Issue Date:** November 15, 2010

At its regular business meeting on November 10, 2010, the Civil Service Commission approved adoption of new Rule 22.8(d) with an effective date of November 10, 2010.

If you have any questions, please call your Staffing Coordinator at (225) 219-9390.  
Please make the following change in your Civil Service Rules:

**22.8 Exemptions from Testing Requirements**

- (a) ...
- (b) ...
- (c) ...
- (d) An appointing authority may fill a vacancy by probational appointment or job appointment of a veteran of the armed forces who has been honorably discharged from active duty within the previous twelve months without the appointee's attainment of any Civil Service test scores normally required, provided the appointee meets the Minimum Qualifications of the job. The veteran must have been honorably discharged and have served at least 90 days of active service for purposes other than training. An appointing authority may make an offer to an active member of the armed forces but the effective date of the appointment cannot be prior to the discharge date.

Sincerely,

s/Shannon S. Templet  
Director

